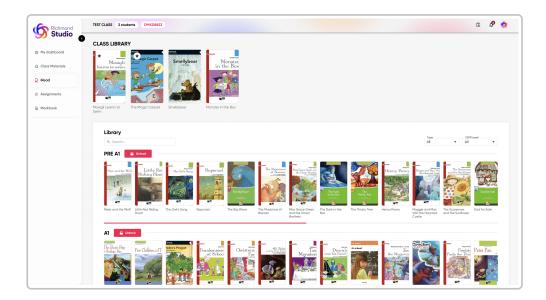


12/27/2024 11:37 am EST



It is a supplement to Richmond Studio, designed to support students in their English language learning process through the reading of complete books.





For students to have access to the books, the teacher needs to unlock them and assign them to the class.

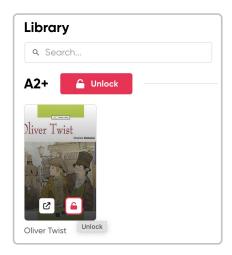
A search bar and filters for Type of Reading and CEFR Level are available for more efficient book location.



To unlock/lock the books:

- 1. Select the book you want to unlock/lock.
- 2. Click on the lock icon (unlock option).

3. Once the book is unlocked, students will be able to access it.



Favorite Books:

- Select the book you want to mark as a favorite.
- Click on the **Star icon**.
- The book will move to the top of the list.

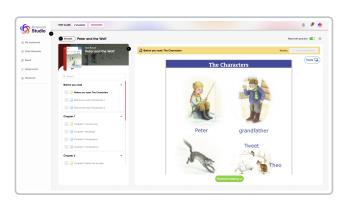


a

For direct access to the book, click on the Open option.

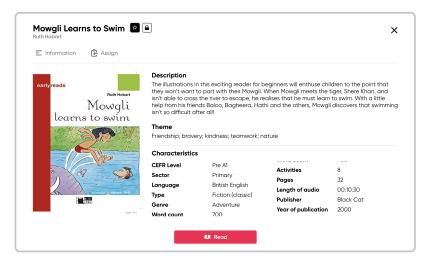


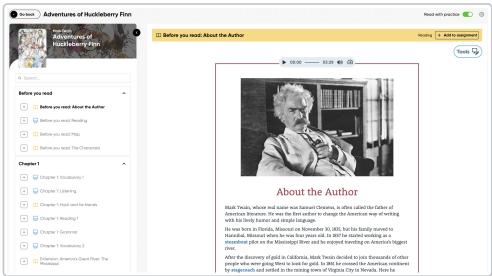




3

To view the general information about the book, click on its cover. To view the content, click on **Read**.



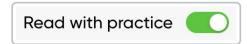


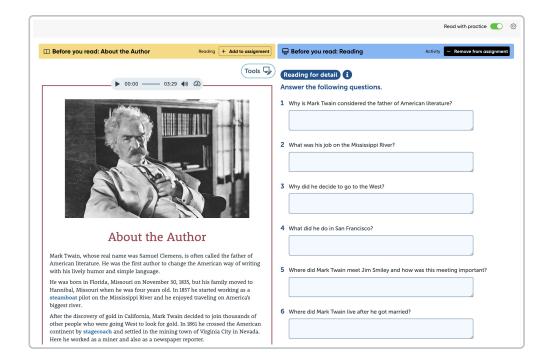
To assign the reading:

1. Click on the plus icon (+) or from the content, click on the + Add to assignment option.



2. The books can be reviewed as read-only or read and practice, activating/deactivating the switch.





Settings

From the **Settings** option, you can change the font type and font size, as well as the background color.

 Click on the gear icon to make changes to the font type, font size, and apply a colored background to the reading.





Tools

There are tools available to enhance the learning experience, allowing students to actively interact with the text and personalize their study according to their needs.



Icon Description

Icon



DescriptionRedo: If you accidentally undid an underline, highlight, or note, you can use Redo to

reapply it.



Hide: Helps clean up the text view to focus on the original content without visual distractions.

5

Undo: Removes actions such as underlines, highlights, or notes that were added accidentally or are no longer needed.



Notes: Allows you to add custom comments in the margin or in specific sections of the book. This is useful for jotting down explanations, additional examples, ideas, or reminders related to the content.



Delete: Specifically removes marks made without affecting the rest of the content.



Highlight: Helps differentiate important sections of the content using bright colors, enhancing the visual organization of the text and information retention.



Underline: Allows you to mark important words or phrases within the text for easier identification and later review. Ideal for highlighting key vocabulary or specific grammatical structures.