## My products

09/06/2024 10:24 am FDT



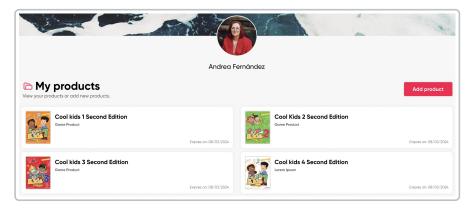
They are also known as tokens or Product Access Codes.

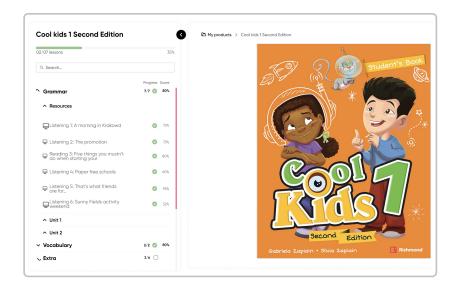
A Product Access Code is a combination of letters and numbers (e.g., RP4E5F678923) that refers to a Richmond product, such as a textbook. It is an alphanumeric code that can range from 12 to 20 characters (e.g., XX00-0X0X-00XX-0XXX0) and appears on the inner page of the book's cover, on a card or sheet included with the purchased book, or provided by your institution. For digital products, it may be received via email or as part of the eCommerce purchase. An Access Code is required when you register on the Richmond Studio.

## To view all available products:

- Click on View all.
- Select the product you want to check to view its content.

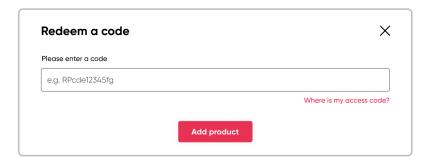






## **To add Products:**

- Click on New Product.
- Enter the corresponding Code.
- Click on Add Product.



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 $Loaded\ products\ will\ be\ displayed\ in\ the\ \textbf{My\ Classes}\ section\ under\ \textbf{Class\ Materials}.$