My classes

03/11/2025 7:03 pm EDT

> ✓ My classes refers to the list of classes where the training manager is responsible.

Basic information is displayed for each class:
- Level
- Grade
- Number of students
- Start and end dates

There is a search bar available to quickly and efficiently locate classes, as well as an option to filter classes by grade.
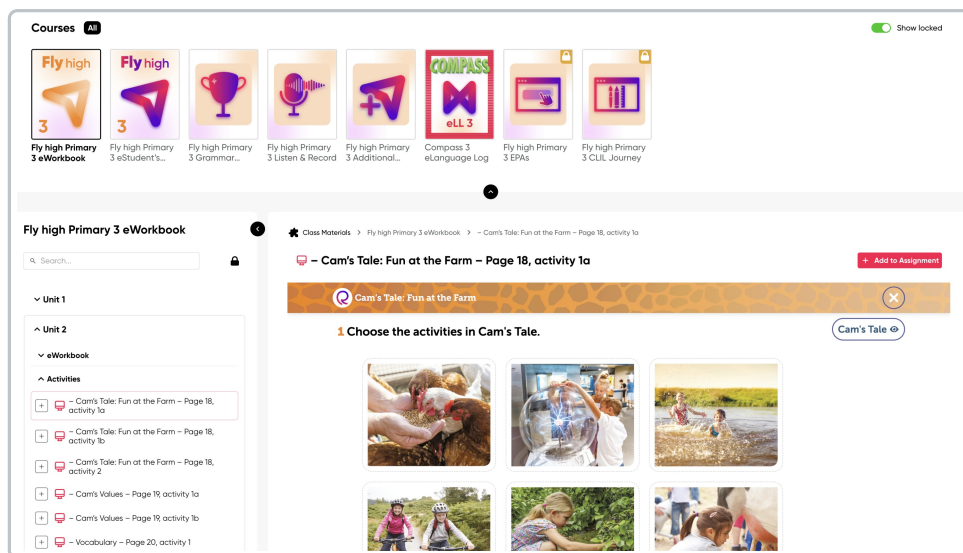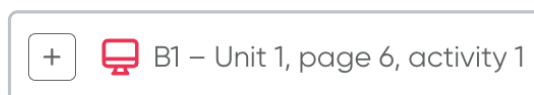

To access the class:

1. Click on the banner of the class you want to enter.

2. The class will open, and all uploaded materials will be displayed.
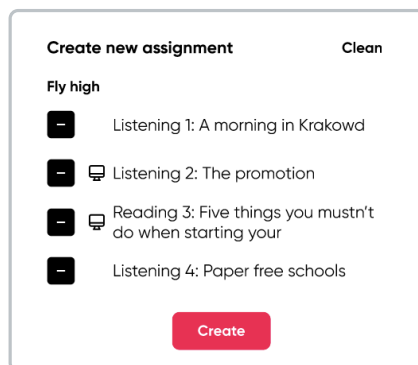
To create assignments in the class:

1. Select the product. You can choose from the uploaded series or view all.

2. Click on the plus **symbol (+)**.

3. View the total of added activities at the top right.

4. Click on **Create**.

- In the **General** option, assign a **title**, describe the **instructions**, and set the **start and end dates** of the new assignment.

- In the **Content** option, the created assignments are listed.

- In the **Students** option, all the students in the class are listed.

5. Click on **Send**.